



Toolbox Talk Delivery Training



Introduction

Good communication is essential for the management of health and safety – it is vitally important that managers, supervisors and contractors engage and consult with the workforce.

A 'toolbox talk' is a short presentation to the workforce often on a single aspect of health and safety. Toolbox talks are one way of delivering advice on matters of health, safety and the environment. They also enable discussion to obtain feedback, in turn helping to maintain and improve standards.

For these to have maximum impact, those giving toolbox talks should be competent and confident to do so. This short course will provide delegates with the confidence to deliver these.



Course Duration

SSG offer this course over two hours as a classroom or virtual course.



Course Attendees

This course is suitable for anyone with responsibilities for delivering toolbox talks to team members. This includes contracts managers, site managers, site supervisors, foremen and directors of SME building companies.



Course Programme

- Reason for presenting toolbox talks
- When and where to present toolbox talks
- How to present a toolbox talk to ensure full engagement of attendees
- Confirming understanding
- Keeping records
- Practical demonstration
- Use of GT700 as an example



Training Certification and Assessment

Delegates will be assessed through their input during the course. Following successful completion of training, SSG course attendance certificates will be issued which are valid for three years.



Suggested Follow on and Complementary Courses

- CITB Site Supervision Safety Training Scheme
- CITB Site Management Safety Training Scheme
- IOSH Managing Safely®